

***Special Topics in Microbiology and Cell Science: Career Course
(Careers for Impact)***
MCB 4934 / MCB 6937
Fall 2022, Online Asynchronous



Instructor

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Office Hours: Zoom on Fridays, 12:00-1:00 pm EDT or by appointment

Course Description

MCB 4934 / MCB 6937 is a 1 credit hour course that will be co-taught for undergraduate and graduate students. The course will prepare students with connections into a variety of Microbiology careers including industry, entrepreneurial ventures, government labs, NGOs, health professions, and academia through guest speakers sharing about their career paths.

Undergraduate students will explore graduate-level education and career paths and express their interest through resumes and online profiles to open doors for experiential learning opportunities including internships. Graduate students will assess how to apply their advanced degrees in professional positions and communicate their skills through CV/resumes and online profiles in preparation for their next career step.

Course Pre-Requisites / Co-Requisites

None.

Course Learning Objectives

This course will expose students to career options and different organizational cultures through interviews of professionals sharing about their microbiology-related careers. Students will be able to recognize their career options and envision their path.

The course will encourage undergraduate students to appreciate the benefits of experiential learning opportunities, including internships, and guide them to identify and obtain suitable positions. The course will also encourage graduate students to assess a broad range of applications for their advanced degree. Students will be able to compose their personal impact plan and pursue career-building opportunities to fit their interests.

Materials and Supply Fees

Optional purchase of work style assessments such as Myers-Briggs Type Indicator, CliftonStrengths; Alternatives of free CHOMP UF C3.

Required Textbooks and Software

E-learning Canvas system: For this course you need to become familiar with this system and ensure you have the appropriate browsers, settings, internet speed, etc. The LSS homepage (https://lss.at.ufl.edu/help/Student_Faq) contains tips and tutorials for students as well as computer requirements.

For any technical questions regarding Canvas, please visit the LSS site and/or the UF Help desk (<http://helpdesk.ufl.edu/>). They can address technical issues such as not being able to view course materials, not being able to access the quizzes, not being able to send mail, etc. The Help Desk suggests that if you encounter any problem (error messages, etc.) that you take a screen shot of the problem and save it to help them in fixing your problem.

Course Schedule

Date	Module	Assignments	Percent of Final Grade
Aug. 24-28	1	Syllabus Review; Personal Course Objective	5%
Aug. 29-Sept. 4	2	Introduction and Peer Networking	5%
Sept. 5-11	3	Career Speaker #1	5%
Sept. 12-18	4	Resume/CV initial draft	5%
		Career Speaker #2	5%
Sept. 19-25	5	Job Search	5%
Sept. 26-Oct. 2	6	Career Speaker #3	5%
Oct. 3-9	7	Work Style Assessment & Diversity, Equity, Inclusion & Belonging; Personal Impact Statement	10%
Oct. 10-16	8	Career Speaker #4	5%
Oct. 17-23	9	LinkedIn & Simplicity Profiles (Peer review)	5%
Oct. 24-30	10	Career Speaker #5	5%
Oct. 31-Nov. 6	11	Career Speaker #6	5%
Nov. 7-13	12	Career Speaker #7	5%
Nov. 14-20	13	Professional Networking & Interviewing	10%
Nov. 21-27	14	Career Speaker #8	5%
Nov. 28-Dec. 4	15	Resume/CV and cover letter for targeted position	15%

Grading Policy

Percent	Grade	Grade Points
92.0 - 100.0	A	4.00
87.0 - 91.9	A-	3.67
84.0 - 86.9	B+	3.33
81.0 - 83.9	B	3.00
78.0 - 80.9	B-	2.67
75.0 - 79.9	C+	2.33
72.0 - 74.9	C	2.00
69.0 - 71.9	C-	1.67
66.0 - 68.9	D+	1.33
63.0 - 65.9	D	1.00
60.0 - 62.9	D-	0.67
0 - 59.9	E	0.00

Class Expectations and Make-Up Policy

Please see UF policy at [Attendance Policies](#). Excused absences must be consistent with university policies in the [Undergraduate Catalog](#) or [Graduate Catalog](#) and require appropriate documentation. Assignments will receive a deduction of 10% per week overdue.

Course Evaluation

Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this course using a standard set of university and college criteria. Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at: <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at: <https://gatorevals.aa.ufl.edu/public-results>.

University Honesty Policy

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "*We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.*" You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "*On my honor, I have neither given nor received unauthorized aid in doing this assignment.*"

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code>.

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Services for Students with Disabilities

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see the [Notification to Students of FERPA Rights](#).

Campus Resources:

[Health and Wellness](#)

U Matter, We Care:

If you or a friend is in distress, please contact umatter@ufl.edu or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: counseling.ufl.edu/cwc, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS)

Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or police.ufl.edu.

[Academic Resources](#)

[E-learning technical support](#), 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu.

[Career Resource Center](#), Reitz Union, 392-1601. Career assistance and counseling.

[Library Support](#), Various ways to receive assistance with respect to using the libraries or finding resources.

[Teaching Center](#), Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.

[Writing Studio](#), 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.

[Disability Services](#), 1 Reid Hall, 352-392-8565. Registration, accommodations for disabilities.

[Student Complaints Campus](#)

[On-Line Students Complaints](#)